



**Liberty Pte Limited**  
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UEN | GST Reg. No. 201538069C  
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## Fact-Find for Individual – Accident & Health

Please complete all sections to facilitate the processing of your application.

Statement pursuant to Section 23(5) of the Insurance Act 1966 or any subsequent amendments thereof. You are to disclose in the proposal form fully and faithfully all facts which you know or ought to know, otherwise the Policy issued hereunder may be void.

Confidential Fact-Find for  
Name of Client: \_\_\_\_\_

Name of Producer & Producer Code: \_\_\_\_\_

### Important Notice to Clients

#### For General Agents/Banks:

Your insurance advisor is a representative of **Liberty Pte Limited** and can advise you on the products of:

1. Name of Insurer: Liberty Pte Limited
2. Name of Insurer: \_\_\_\_\_
3. Name of Insurer: \_\_\_\_\_

#### For Insurance Brokers/Financial Advisers/Banks:

Your insurance advisory is a broker with:

(Name of Broker Company) \_\_\_\_\_

As an insurance broker, your advisor is able to source for and objectively recommend the products of various insurance companies to best meet your insurance needs. Your advisor is required to disclose to you the insurance companies from which he sources the products.

### Standard statement applicable to all advisors

Your advisor must have sufficient information before making a suitable recommendation. The information that you provide on your financial situation and your particular needs will be the basis on which advice will be given.

A policy purchased without the proper completion of a "Know Your Client" form may not be appropriate to your needs.

### Type of Application

#### Client's Choice

- I/We wish to disclose all information requested for in this Form (Please complete and sign section 1 "Know Your Client" and section 2 "Our Advice and Reasons Why" forms)
- I/We wish to receive product advice only (Please sign below and upon completion of section 2 "Our Advice and Reasons Why", sign section 3 "Acknowledgement")
- I/We do not wish to receive any advice from my/our advisor. (Please sign below)



## Fact-Find for Individual – Accident & Health

Name of Client: \_\_\_\_\_

Name of Producer & Producer Code: \_\_\_\_\_

I/We acknowledge that the insurance advisor has provided me/us with a copy of the completed "Know Your Client" Form.

\_\_\_\_\_  
Signature of Advisor

\_\_\_\_\_  
Signature of Client  
(on behalf of all applicants)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

### 1. Know your Client

#### Particulars of Client

Name of Client: _____		NRIC/FIN No.: _____
Date of Birth: _____	Marital Status: _____	Gender: _____
Email: _____		Contact No.: _____

#### Details of Employment

Occupation: _____	Range of Monthly Income: _____
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#### Details of Spouse & Dependants (if family coverage is required)

Name	Relationship	Date of Birth	Gender	Occupation	Monthly Income*

\* Reference range of monthly income as above.



## Fact-Find for Individual – Accident & Health

Name of Client: _____
Name of Producer & Producer Code: _____

### Details of Existing Health Insurance Policies

This covers all Health Insurance Policies you currently have (e.g. CPF-approved Medical Scheme, Personal Medical, Hospital Income, Long Term Care, Employer Sponsored Scheme, etc.)

Type of Policy*	Insured**	Type & Amount of Benefit**	Annual Premium**	Expiry Date**

\* Individual or Group policy from employer

\*\* Y=You; S=Spouse; J=Joint

\*\* Please provide Schedule of Benefits and disability for disability benefit if available.

### Personal Priorities

Your Health Insurance Concerns	Level of Concerns		
	Low	Medium	High
Cover for hospitalisation expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cover for outpatient medical expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cover for major illnesses (e.g. cancer, kidney dialysis etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cover for dental expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cover for old age disabilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cover for loss of income due to illness or sickness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Health Conditions

Do you or any applicants have any medical condition, which requires you to receive regular attention from a doctor in a clinic or hospital?	
If yes, what is/are these medical condition(s)? _____	

### Replacement of Policy

Is this product intended to replace any existing health insurance policy?	
If yes, Advisor should state the reasons for replacement in the "Statement by Advisor" section.	



## Fact-Find for Individual – Accident & Health

Name of Client:	_____
Name of Producer & Producer Code:	_____

### Advisor's Declaration

I declare that the information provided to me is strictly confidential and is only to be used for the purpose of fact-finding in the process of recommending suitable insurance products and shall not be used for any other purposes.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Advisor

## 2. Our Advice and Reasons Why

### Particulars of Client

Name of Client:	_____
Name of Producer & Producer Code:	_____

### Statement by Advisor

The recommendations in this document are based on your personal information collected in the "Know Your Client" Form, the prevailing healthcare financing system and information on healthcare costs obtained from sources believed to be reliable and accurate to the best of my knowledge. If there has been any change in your circumstances since completing that form, please notify your advisor as it may affect the needs analysis process. The recommendations may not be appropriate in the event of a partial or inaccurate completion of the "Know Your Client" Form.

## Analysis & Calculation Worksheet

	Client	Spouse	Child
<b>Medical Expenses (also known as Hospital/Surgical Expenses)</b>			
a) Type of Hospital to be covered (public/private)			
b) Type of room to be covered (single/double/4-bedded)			
c) Existing type of hospital plan covered			
d) Existing type of policy (individual/employer group)			
<b>Critical Illnesses</b>			
a) Total lump sum benefit to be covered			
b) Existing lump sum benefit covered			



c) Estimate lump sum benefit needed (a-b)			
<b>Hospital Cash Income</b>			
a) Existing amount covered			
b) Total amount of cash income to be covered			
c) Total amount of cash income needed (b-a)			

3. Advisor's Analysis & Recommendations

<b>Total Health Insurance budget (if applicable):</b> S\$ _____ per month/ per annum			
Advisor's Recommendations	Reasons for Recommendations	Remarks	
<input type="checkbox"/> Medical Expenses (also known as Hospital/Surgical Expense Protection)		Replacement:	
<input type="checkbox"/> Critical Illness Protection		Replacement:	
<input type="checkbox"/> Hospital Cash Protection		Replacement:	
<input type="checkbox"/> Others		Replacement:	

**ACKNOWLEDGEMENT**

I/We understand that the above recommendation(s) is/are based on the facts furnished in the "Know Your Client" Form; and I/we **agree/do not agree\*** with the proposed recommendation(s).

If I/we should decide to switch from one health insurance product to another health insurance product, I/we understand that:

- a) I/We may not be insurable at standard terms
- b) I/We may have to pay a different premium
- c) Terms and conditions may defer

(\*Delete as appropriate.)



**DECLARATION**

I, the Proposer, declare and warrant that:

- a) All information provided by me/us in connection with this application is true, accurate and complete
- b) I agree that this application and declaration shall be the basis of the contract between Liberty and myself
- c) I agree to accept the Company's policy subject to the terms, exclusions, and conditions to be expressed therein, endorsed thereon or attached thereto
- d) If I do not fully and faithfully give the facts as I know them or ought to know them, I may receive nothing from the policy
- e) I agree to the policy terms, exclusions, and conditions as expressed in the brochure, proposal form, policy wordings and endorsements
- f) By signing this form, I/we consent to Liberty Pte Limited ("Liberty") and its authorised service providers, related entities, and partners (collectively, "Appointees") collecting, using, and disclosing my/our personal data, and any personal data of other individuals provided by me/us, for purposes including: assessing and providing insurance products and services; policy administration, renewals, claims, and payments; compliance, audit, and regulatory reporting; research, analytics, and service improvement; and communication and customer support. I/we confirm that I/we have read and agree to Liberty's Data Protection Policy at <https://www.libertyinternational.com/sg/footer/privacy-policy>, which explains how Liberty manages personal data, including cross-border transfers. If I/we provide personal data of other individuals, I/we warrant that I/we have obtained their consent (or consent from their legal representatives, where applicable) for these purposes. I/we understand that I/we may access, correct, or withdraw consent for my/our personal data at any time by contacting Liberty's Data Protection Officer at [privacy.officer.ap@libertyglobalgroup.com](mailto:privacy.officer.ap@libertyglobalgroup.com), subject to legal and contractual obligations.

**IMPORTANT NOTICE TO SUBMITTER**

If you, the submitter of this form, are submitting this form for another person who is the actual Proposer; and in consideration

for Liberty processing this application upon your request:

- a) You agree that you have been validly & legally authorised by the Proper to do so; and
- b) You warrant that you have shown this entire completed document to the intended Proposer and had obtained his/her agreement to everything; and
- c) You, in your personal capacity, agree to indemnify and keep Liberty Pte Limited indemnified against all proceedings, costs, expenses, claims, liabilities, losses or damages if any part of this Notice turns out to be false, howsoever whatsoever, on a strict liability basis, that is, even if your state of mind was unintentional, intentional, negligent, inadvertent, accidental, unknowing, etc

\_\_\_\_\_  
Signature of Advisor

\_\_\_\_\_  
Signature of Client  
(On behalf of all applicants)

4. Opinion of the Recommendation

**For Office Use Only-Internal:**

**This section is to be completed by a qualified staff of the Insurer of Principal Firm of the Advisor.**

I understand that the above recommendation(s) is/are based on the facts furnished in the "Know Your Client" Form; and I

- Agree**
- Do not agree** with the proposed recommendation(s)

**Comments:**

(necessary if in disagreement with the recommendation)

\_\_\_\_\_

**Remedial Action:**

\_\_\_\_\_



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Date

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Signature

Name:

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Designation:

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This policy is protected under the Policy Owners' Protection Scheme which is administered by the Singapore Deposit Insurance Corporation (SDIC). Coverage for your policy is automatic and no further action is required from you. For more information on the types of benefits that are covered under the scheme as well as the limits of coverage, where applicable, please contact us ([sgservicecenter@libertymutual.com](mailto:sgservicecenter@libertymutual.com)) or visit the GIA/LIA or SDIC websites ([www.gia.org.sg](http://www.gia.org.sg) or [www.lia.org.sg](http://www.lia.org.sg) or [www.sdic.org.sg](http://www.sdic.org.sg)).

