



PROPOSAL FORM

Automotive Components Product Recall

libertyinternational.com



Proposal form



Important Notice

The clauses herein are made pursuant to laws applicable in Hong Kong and Malaysia and pursuant to the Insurance Act 1966 of Singapore.

Before you enter into a contract of general insurance with an insurer, you have a duty to disclose to the insurer every matter that you know, or could reasonably be expected to know, is relevant to the insurer's decision whether to accept the risk of the insurance and, if so, on what terms.

You have the same duty to disclose those matters to the insurer before you renew, extend, vary or reinstate a contract of general insurance. Your duty however does not require disclosure of matter:

- that diminishes the risk to be undertaken by the insurer;
- that is of common knowledge;
- that your insurer knows or, in the ordinary course of its business, ought to know;
- as to which compliance with your duty is waived by the insurer.

Non Disclosure

If you fail to comply with your duty of disclosure, the insurer may be entitled to reduce their liability under the contract in respect of a claim or may cancel the contract. If your non-disclosure is fraudulent, the insurer may also have the option of avoiding the contract from its beginning.

Inadequate space to answer

If there is inadequate space to answer any of the questions or make any comment or you need to disclose something to us because of your Duty of Disclosure, please attach a separate piece of paper to this questionnaire giving full details of additional information.

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1. THE APPLICANT

a. Name of applicant to be insured under this policy

d. Address of insured

Street

Suburb

State

Postcode

c. List all subsidiary companies to be included under this policy

d. Applicant's website

2. LIMIT OF LIABILITY

a. What is the limit of liability required? US\$

3. FINANCIALS

a. Actual total turnover for the last 12 months US\$

b. Estimated turnover for the next 12 months US\$

4. PRODUCT OVERVIEW (attach additional pages as needed)

| a. Product(s) | % of total turnover | What is the final application(s) if the product is a component |
|---|---------------------|--|
| | % | |
| | % | |
| | % | |
| | % | |
| b. What percentage (%) of products are sold as components | | % |
| c. Is this the applicant's total turnover? | | Yes No |
| If no, please provide details: | | |

d. Geographical distribution:

| Region | Product(s) | Turnover US\$ |
|-----------------------------------|------------|---------------|
| North America, Europe, ANZ, Japan | | \$ |
| Asia excluding Japan | | \$ |
| Other | | \$ |

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e. Top three (3) products (by turnover):

| | Product 1 | Product 2 | Product 3 |
|------------------------------|-----------|-----------|-----------|
| Product name | | | |
| Annual turnover (US\$) | \$ | \$ | \$ |
| Top customer | | | |
| Failure rate (%) | % | % | % |
| Manufacturing cost per unit | \$ | \$ | \$ |
| Batch size (number of units) | | | |
| Batch size (US\$) | \$ | \$ | \$ |

f. Will any new products be marketed or sold during the next 12 months? Yes No

If yes, please provide details:

4. QUALITY ASSURANCE

a. Is the applicant accredited with IATF 16949? Yes No

b. Is the applicant accredited with any other internationally recognised standards? Yes No

If yes, please provide details:

c. Does the applicant perform internal quality assurance audits? Yes No

1. How often are these audits conducted?

d. Are quality assurance audits performed by independent third party parties? Yes No

1. How often are these audits conducted?

2. When was the last audit conducted?

3. Have all non-conformances from the last audit been closed out? Yes No

e. Do any of applicant's customers audit the Applicant's processing procedures and manufacturing plants? Yes No

If yes, please provide a copy of the most recent audit report:

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5. PRODUCT DESIGN

- | | | | |
|-------|--|-----|----|
| a. | Does the applicant operate a research and development department? | Yes | No |
| b. | Does the applicant do their own design work? | Yes | No |
| | If yes, does the Applicant obtain full sign-off from all customers before beginning manufacture? | Yes | No |
| c. | What % of products are designed by the applicant? | | % |
| d. | Does the applicant maintain records of all design changes and reasons? | Yes | No |
| e. | Does the applicant obtain sign off from customers before any design changes are implemented? | Yes | No |
| f. | Does the applicant subject all designs to independent external review, testing or certification? | Yes | No |
| | If yes, please provide details: | | |
| <hr/> | | | |
| g. | Are the applicant's products designed: | | |
| | 1. to meet or exceed all government and industry standards of the countries / territories the Applicant is supplying to? | Yes | No |
| | 2. for optimum safety in spite of misuse or abuse? | Yes | No |
| h. | What is the life expectancy of the applicant's products? | | |

6. PRODUCT TESTING & TRACEABILITY

- | | | | |
|-------|---|-----|----|
| a. | Is a batch coding system utilised? | Yes | No |
| | Please provide details of coding (e.g. by date, shift line, operator, etc): | | |
| <hr/> | | | |
| b. | Does the Applicant's products carry: | | |
| | 1. the applicant's company name? | Yes | No |
| | 2. the applicant's trade mark? | Yes | No |
| | 3. a part number? | Yes | No |
| | 4. a production batch number? | Yes | No |
| c. | Can all products be tracked so that the source and destination of individual batches can be identified? | Yes | No |
| d. | Does the applicant perform product testing on all: | | |
| | raw materials? | Yes | No |
| | end products? | Yes | No |
| | 1. How often does product testing on end products occur? | | |
| | 2. What % of products are tested? | | % |
| | 3. How often is the testing conducted? | | |
| e. | What type of tests are performed? | | |

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7. SUPPLIERS

Please list the 3 largest (in US\$ terms) materials or components you purchase from others:

| Component | Value (US\$) |
|-----------|--------------|
| | \$ |
| | \$ |
| | \$ |

b. Does the applicant provide written specifications for all material or components purchased from third parties? Yes No

| Component | Value (US\$) |
|-----------|--------------|
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |

c. Does the applicant retain samples of components manufactured by suppliers? Yes No

d. Does the client perform site visits on all suppliers? Yes No

e. Does the client require all suppliers to be accredited with internationally recognised standards? Yes No

Please provide details:

f. Does the applicant have a written supplier management plan in place? Yes No

g. Does the applicant have full recovery rights (including cost of goods and any consequential loss) against all suppliers? Yes No

8. RECALL PREPAREDNESS

a. Does the applicant have an in-force recall plan? Yes No

b. Has the applicant conducted a mock recall in the last 18 months? Yes No

c. Has the Applicant had any strikes/riots/work stoppages or plant closures in the past three (3) years? Yes No

9. HISTORY

a. Have any products or any of the applicant's premises been the subject of comment or complaint by any government agency or department in the past five (5) years? Yes No

b. Does the applicant, its directors, officers or any other person to the knowledge of the applicant, have knowledge of or information about any fact or circumstance which may reasonably give rise to a claim under the proposed policy? Yes No

c. Has the applicant had any statutory fines or penalties during the last five (5) years? Yes No

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d. Has the applicant had any product recalls or withdrawals during the last five (5) years? Yes No

If yes, please provide details:

e. Has the applicant had any Product Liability claims or notifications during the last five (5) years? Yes No

If yes, please provide details:

f. Has any insurer:

- | | | |
|--|-----|----|
| 1. declined to insure the applicant in respect of any coverage(s) proposed for herein? | Yes | No |
| 2. cancelled or refused to renew the applicant's insurance? | Yes | No |
| 3. imposed special terms to insure the applicant? | Yes | No |

g. The answers you have provided to the above questions usually provide sufficient information for a proper consideration of your application, however, if there are any matters which are material to the risk to which this application relates, you must disclose those facts to us in the space provided below.

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10. DECLARATION

(To be signed by a Partner, Principal or Director.)

I, the undersigned understand, declare and acknowledge that:

- I am to disclose in this form, fully and faithfully, all the facts that I know or ought to know, otherwise the Policy may not respond to any claim;
- I am, after enquiry, authorised by all person(s) or entities seeking insurance, to make this proposal;
- After enquiry, all information supplied in this proposal and any supporting documents attached to this proposal or supplied separately, is true and correct and that until a Contract of Insurance is entered into, I am obliged to inform Liberty of any changes to any information supplied or of any new information that is relevant;
- Liberty relies on the accuracy of the information and documentation supplied proposing for this insurance;
- If a Contract is entered into, all information and documentation supplied in proposing for this insurance shall be incorporated into and form part of such Contract of Insurance;
- I have read the Important Notices including the Privacy Notice which form part of this proposal;
- No insurance is in force until a Contract of Insurance is entered into, which is upon the Proposers acceptance of an offer by Liberty, if any.

Signature

Date

Name (please print)

Title

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Privacy Notice

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